Business Requirements Document

Business Association Website Requirements

Author: Terry Reiber
Date: 2/5/2014
Version: 1.0
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### AMENDMENT HISTORY

<table>
<thead>
<tr>
<th>Version</th>
<th>Prepared By</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td>Terry Reiber</td>
<td>2/5/2014</td>
<td>First Version</td>
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</table>
Overview

This Requirements Document will provide the requirements for a Business Association website.

Both functional and non-functional requirements will be documented.
### Stakeholders

<table>
<thead>
<tr>
<th>Stakeholder Name</th>
<th>Organization</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Doe</td>
<td>Business Association</td>
<td>President</td>
</tr>
<tr>
<td>John Doe</td>
<td>Business Association</td>
<td>Webmaster</td>
</tr>
<tr>
<td>Fred Doe</td>
<td>Business Association</td>
<td>Treasurer</td>
</tr>
<tr>
<td>Jeanne Doe</td>
<td>Business Association</td>
<td>Secretary</td>
</tr>
</tbody>
</table>
**Business Processes Affected**

The following business processes are “in scope:

- New member signup
- Member renewal
- Contact Us
- Review members in organization by member name, company name, or company category.

**Applications**

The following applications are in scope:

- Business Association Website

The following applications are out of scope:

- n/a

**Assumptions/Constraints**

- n/a

**Risks**

- n/a

**Related Documents**

- n/a
## Functional Requirements

<table>
<thead>
<tr>
<th>Requirement ID</th>
<th>Requirement Statement</th>
<th>Must/Want</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>FR001</td>
<td>The website shall have a home page that lists the purpose of the organization.</td>
<td>Must</td>
<td></td>
</tr>
<tr>
<td>FR002</td>
<td>The website home page shall list the next monthly meeting date, time and location.</td>
<td>Must</td>
<td></td>
</tr>
<tr>
<td>FR003</td>
<td>The website shall have a page called “our members” where visitors can review our membership information by member name, business name, or business category.</td>
<td>Must</td>
<td>We have a spreadsheet that contains the member names, business names, contact information, etc.</td>
</tr>
<tr>
<td>FR004</td>
<td>Members shall be able to renew their membership via a credit card using the website, under a page called “member renewals”.</td>
<td>Must</td>
<td>Paypal</td>
</tr>
<tr>
<td>FR005</td>
<td>New members shall be able to sign up and pay for their membership via a credit card using a “join our organization” page.</td>
<td>Must</td>
<td>Paypal</td>
</tr>
<tr>
<td>FR006</td>
<td>A “Contact Us” page shall provide the names and contact information for every person on the executive.</td>
<td>Must</td>
<td>Name, role, email and phone.</td>
</tr>
<tr>
<td>FR007</td>
<td>A “Resources” page shall provide a list of links to organizations related to ours.</td>
<td>Want</td>
<td>Town website, etc.</td>
</tr>
</tbody>
</table>
## Non-Functional Requirements

<table>
<thead>
<tr>
<th>Requirement ID</th>
<th>Requirement Statement</th>
<th>Must/Want</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>NF001</td>
<td>The website shall cost less than $1,000 to build.</td>
<td>Must</td>
<td></td>
</tr>
<tr>
<td>NF002</td>
<td>The website shall cost less than $300 per year to host / maintain.</td>
<td>Must</td>
<td></td>
</tr>
<tr>
<td>NF003</td>
<td>The website shall be secure from hackers.</td>
<td>Must</td>
<td></td>
</tr>
<tr>
<td>NF004</td>
<td>The website shall be backed up nightly and be able to be restored on one hour’s notice.</td>
<td>Must</td>
<td></td>
</tr>
<tr>
<td>NF005</td>
<td>The website will be ready to launch within 60 days of securing a vendor.</td>
<td>Want</td>
<td></td>
</tr>
</tbody>
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Appendices