Business Requirements Document

Business Association Website Requirements

Author: Terry Reiber
Date: 2/5/2014
Version: 1.0

TABLE OF CONTENTS

AMENDMENT HISTORY

Version	Prepared By	Date	Description
1.0	Terry Reiber	2/5/2014	First Version

Overview

This Requirements Document will provide the requirements for a Business Association website.

Both functional and non-functional requirements will be documented.

Stakeholders

Stakeholder Name	Organization	Role
Jane Doe	Business Association	President
John Doe	Business Association	Webmaster
Fred Doe	Business Association	Treasurer
Jeanne Doe	Business Association	Secretary

Business Processes Affected

The following business processes are "in scope:

- New member signup
- Member renewal
- Contact Us
- Review members in organization by member name, company name, or company category.

Applications

The following applications are in scope:

- Business Association Website

The following applications are out of scope:

- n/a

Assumptions/Constraints

- n/a

Risks

- n/a

Related Documents

- n/a

Functional Requirements

Requirement ID	Requirement Statement	Must/Want	Comments
FR001	The website shall have a home page that lists the purpose of the organization.	Must	
FR002	The website home page shall list the next monthly meeting date, time and location.	Must	
FR003	The website shall have a page called "our members" where visitors can review our membership information by member name, business name, or business category.	Must	We have a spreadsheet that contains the member names, business names, contact information, etc.
FR004	Members shall be able to renew their membership via a credit card using the website, under a page called "member renewals".	Must	Paypal
FR005	New members shall be able to sign up and pay for their membership via a credit card using a "join our organization" page.	Must	Paypal
FR006	A "Contact Us" page shall provide the names and contact information for every person on the executive.	Must	Name, role, email and phone.
FR007	A "Resources" page shall provide a list of links to organizations related to ours.	Want	Town website, etc.

Non-Functional Requirements

Requirement ID	Requirement Statement	Must/Want	Comments
NF001	The website shall cost less than $1,000 to build.	Must	
NF002	The website shall cost less than $300 per year to host / maintain.	Must	
NF003	The website shall be secure from hackers.	Must	
NF004	The website shall be backed up nightly and be able to be restored on one hour's notice.	Must	
NF005	The website will be ready to launch within 60 days of securing a vendor.	Want	

Appendices