

Software Requirements, Inc.

Business Association Website Software Requirements

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PROJECT OVERVIEW

The purpose of this Software Requirements Specification (SRS) is to document the software requirements for a Business Association Website.

A business organization would use a Business Association Website to promote their organization.

Please note that the details of this solution will be prototyped (ie a web application will be built, and the details of emails sent to members, etc. will be worked out in the prototyping stage). The software requirements are HIGH LEVEL.

PROJECT SCOPE

Stakeholders

Stakeholder Name	Company	Department	Title	Contact Phone
John Jones			President – XYZ Business Association	
Jane Jones			Vice President – XYZ Business Association	
Ted Accountant			Treasurer – XYZ Business Association	

Business Processes Affected

The following businesses are in scope:

- Contact Members
- Member Renewal
- Company / Member Lookup
- Next Meeting Lookup

The following business processes are out of scope:

- New Member Process (future release)

Systems/Applications

- Business Association Website

Assumptions/Constraints

- None.

Risks

- Any credit card payment should be handled in a secure way.

Related Documents

Business Requirements Document (BRD) (can be found on the softreq.com website under Requirements Examples section.

Features

Email Blast

“Current State” System Process Flow

None.

“Future State” System Process Flow

Step #	Actor	Step	Comments
1	President	Logs into website “back end” with userid and password.	
2	President	Selects EMAIL BLAST FEATURE	
3	President	Enters title of email, and body of email.	
4	President	Sends email to all members.	All members in database are sent an email.
5	President	Logs out of website “back end”.	

Feature Requirements

RQT ID	Name	Description	Priority	Stakeholder
BLAST-1	Email and password	Only the president’s email and password will provide access to the “back end”	H	President
BLAST-2	EMAIL BLAST	EMAIL BLAST is a menu selection of the “back end”.	H	President
BLAST-3	Email subject and body	The email subject and body may be entered.	H	President
BLAST-4	SEND	Email is sent to all members.	H	President
BLAST-5	Logout	Can “logout” from back end.	H	President

Renew Member

“Current State” System Process Flow

None.

“Future State” System Process Flow

Step #	Actor	Step	Comments
1	President	Logs into website “back end” with userid and password.	
2	President	Selects Renew Members	Sends out renewal notice to all members.
3	Member	Opens email.	
4	Member	Clicks on link.	
5	Member	Pays by credit card.	Via credit card payment portal PAYBUDDY.
6	Treasurer	Reviews bank deposits.	
7	President	Sends out another email if needed.	

Feature Requirements

RQT ID	Name	Description	Priority	Stakeholder
Renew-1	RENEW MEMBERS	Renew Members is a menu option in the “back end”.	H	President
Renew-2	Renew Members email blast.	Sends out a renewal email with link to all members.	H	President
Renew-3	Pay by credit card.	When the member clicks on the link in their email, they will be asked via PAYBUDDY secure gateway to renew by credit card (\$90 annual fee).	H	President
Renew-4	Follow up emails	If “Renew Members” is selected again, all members will receive another reminder.	H	President

Company / Member Lookup

“Current State” System Process Flow

None.

“Future State” System Process Flow

Step #	Actor	Step	Comments
1	Web visitor	Clicks on website URL	www.businessasc.com
2	Web visitor	Reviews company information sorted by company name.	Company name, member name, description, address, phone.
3	Web visitor	Sorts list by member name.	

Feature Requirements

RQT ID	Name	Description	Priority	Stakeholder
Lookup-1	View company information.	Sorted by company name, the company name, member name, company address, company description and phone # is listed.		
Lookup-2	View member information	If visitor requests information sorted by member, then member name, company, company description, address and phone # is displayed sorted by member last name.		

Next Meeting Lookup

“Current State” System Process Flow

None.

“Future State” System Process Flow

Step #	Actor	Step	Comments
1	Web visitor	Clicks on website URL	www.businessasc.com
2	Web visitor	Reviews next meeting info.	
3	Web visitor	May contact webmaster by email to update the next meeting info.	

Feature Requirements

RQT ID	Name	Description	Priority	Stakeholder
Meeting-1	Next meeting info	Displays next meeting topic, address, event start and end date and time, and contact email for the webmaster.		
Meeting-2	Next meeting email	Visitor can send an email to the webmaster with next meeting update.		

Glossary

Term	Definition